

### Guided Pathways Taskforce

Minutes for Thursday, November 1, 2018		2:15pm to 4:15pm	President's Board Room
<b>Members Present:</b>	Kelly Hall, Donna Greene, Tiffany Abeytia, Veronica Daut, Amanda Phillips, Aries Jaramillo, Gary Ginther		
<b>Non-Voting Members</b>	Gary Ginther, Director, Library & Learning Services, Gary Williams Faculty Alternate		
<b>Guests</b>			
<b>Recorder:</b>	Lynda Scott		
<b>AGENDA</b>			
<b>I. Call to Order – 2:15 PM</b>			
<b>II. Approval of Agenda</b>			
DISCUSSION			
CONCLUSION			
<b>III. Approval of Minutes – October 18, 2018</b>			
DISCUSSION	Minutes reviewed		
CONCLUSION	Motion to approve, Gary Ginther; S/A		
<b>IV.</b>			
<b>Discussion Items A. Review Guided Pathways Coordinator Job Description</b>			
DISCUSSION	The job description for a Guided Pathways Coordinator position (attached) was distributed to members. The position has been approved by the Executive Committee and Academic Senate Executive Committee, and will require a bargaining agreement. The coordinator will most likely act as a liaison between the Pillar Teams and the Academic Senate reporting on a monthly basis,		
CONCLUSION	With details to be determined it is anticipated the position will be posted January, 2019.		
<b>FOLLOW-UP ITEMS:</b> The position will be referred to Human Resources.		<b>PERSONS RESPONSIBLE:</b> Kelly Hall	<b>DEADLINE</b>
<b>B. Questions for Interact</b>			
DISCUSSION	Prior to the tele-conference with Interact, members were encouraged to submit questions (attached) or comments for the Interact team relating to services that they will provide the College for the Guided Pathways Program.		
CONCLUSION	Dr. Hall noted information that members requested including planned sessions at EVC and Palm Springs, and a non-student group discussion take place during evening hours.		
<b>FOLLOW-UP ITEMS:</b>		<b>PERSON RESPONSIBLE:</b>	<b>DEADLINE</b>
<b>C. Pillar Team Work Sheet – Dr. Hall</b>			

DISCUSSION	With the recommendation from members during the October 18 meeting the taskforce continued working on the Pillar Team work sheet (attached). Information added included who now working at the College needs to be involved with the implementation of Guided Pathways. Faculty, counseling, students, and campus services were input into the relevant categories.		
CONCLUSION	Work will continue on the Pillar Team projects.		
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE	DEADLINE:

#### D. Interact Proposal (attached)

DISCUSSION	Dr. Hall led the taskforce with questions for Cheryl Broom, President of Interact. Members requested information regarding; target groups, recruiting prospects, an online initiative for online students, and how to best capture prospective students in general. Interact willing to participate with off-site campus focus groups. The possibility of a promotional video was discussed. Costs and timelines for all aspects of Interact services were also addressed.		
CONCLUSION	With the information provided by Interact, the taskforce members expressed a desire to move forward with the Proposal. Formal recommendations will be sent to Interact.		

FOLLOW-UP ITEMS: Follow-up with detailed costs of services, and make minor adjustments to the Proposal, and send to members for approval	PERSON RESPONSIBLE: Dr. Hall	DEADLINE: asap
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#### E. Professional Development Update

DISCUSSION	Members reviewed Guided Pathway opportunities for conferences and future webinars.		
CONCLUSION	A reminder to contact Lynda Scott if you are planning on attending the Guided Pathways conference November 26-27.		
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE	DEADLINE:

**Next Meeting: November 15, 2018**  
**2:15-4:15PM**  
**DSPS Conference Room**