



Guided Pathways Pillar Four

Draft **Minutes for Friday, October 25, 2019**

2:00-3:00pm

Communication Building Room 104

Meeting Participants

Committee Members Present

Beatrice Sarabia-Payan, Director of Non-Credit or Designee, Brandon Ortega, Student representative, Dr. Daniel Martinez, Unofficial Attendee non-voting, David Dominguez, student representative; Douglas Benoit, Instructional Dean; Florante Roa; Director of Systems Management and MIS; Gary Williams, SWF Steering Committee Member; Jin An-Dunning, Librarian; Jorge Perez, Instructional Faculty (Gen Ed) (Co-Chair); Dau Mayo, OAC Chair/Designee; Linda Emerson, Instructional Faculty (Gen Ed); Marvin Gabut, DE Coordinator/Designee; MJ Cuatle, Student representative; Prudence (Chase) Bailey, CTE Program Specialist; Oscar Parra-Espinoza, Dean of Enrollment Services

Committee Members Not Present

Alison Airhart, Beth Allen-Bentley, Jeff Azer, Monica Lopez, Eddie Vaca

Guest(s) Jason Locke

Recorder

Lynda Scott

Meeting Minutes

1. Call to Order/Roll Call

Called to order at 1:05 pm

2. Action Items

2.1 Approval of Agenda

Approved as submitted

2.2 Approval of October 11 Minutes

- With noted correction to meeting start time, minutes approved as submitted

3. Information/Discussion Items

3.1 Internship Coordinator Proposal – Prudence Chase and Brian Thompson

- The proposal was presented to the members for their review. Listed within the Project Form and Job Description/Goals were details offering Student Success Indicators, Description of Project, Budget, and Project Outcomes, also pointing out how the position supports the College Educational Master Plan and Strategic Goals.
- Prudence and Brian highlighted the need of a Coordinator in three important areas; internship development and coordination, on-campus recruitment, and advising. In addition, the possibility of shared costs and funding could be an option.
- The members made suggestions to edit and condense the detailed list of the Job Description/Goals they felt was too lengthy. Also suggested, review COD job positions they may remain unfilled.
- Oscar and Jorge thanked Prudence and Brian for all the effort they had devoted to their project.

Conclusion: Further edits to the Proposal should be made before being presented to the Steering Committee for consideration.

3.1 Follow-up Items	3.1 Task of	3.1 Due by
Edit and condense the Proposal	Prudence and Brian	11/8 meeting

3.2 OER Project Report – Jin An-Dunning

- Jin enthusiastically reported with continued communication with faculty members the number of applicants is currently at sixty.
- Jin provided the Academic Senate members with an presentation of the OER project during their October meeting.
- Deadline for consideration of a stipend project is December 23.

3.3 Assessment Report – Continue spring flex and web site projects.

3.4 Experimental Learning Report- No report

3.5. The individual Sub-groups; Assessment, Experimental Learning, and Open Education Resources continued working until adjournment.

Future Agenda Items

- Update of Mobile App Sub-group meeting held October 25.

Adjournment

Adjourned at 2:00 pm

Next Meeting

November 8, 2019

General Session 1:00-2:00pm Communication Building Room 111-112

Pillar IV 2:00-3:00pm Communication Building Room 104

