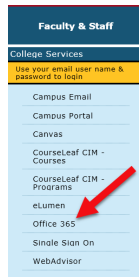


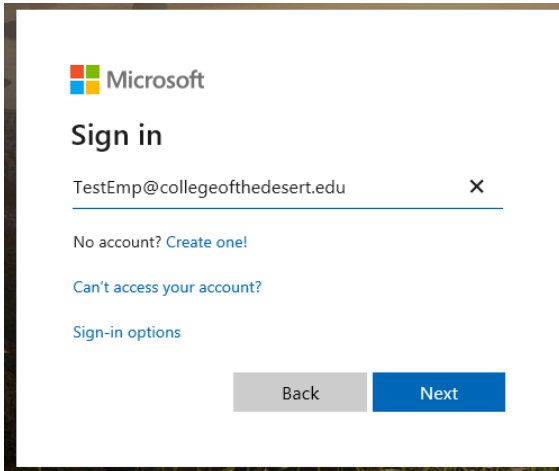
Using Office 365 for Adjunct Faculty

1. Click the link for Office 365 on the COD Faculty & Staff portal

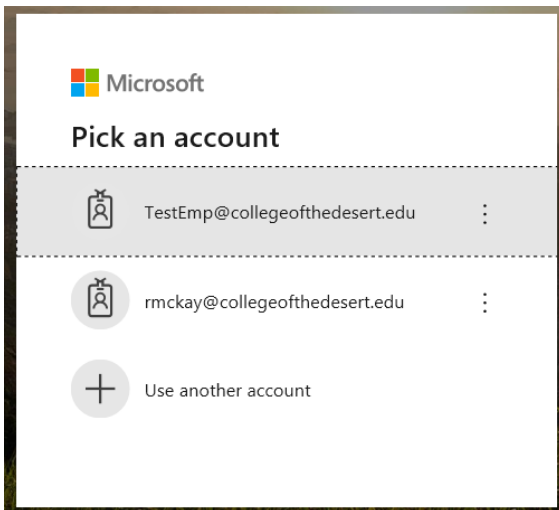


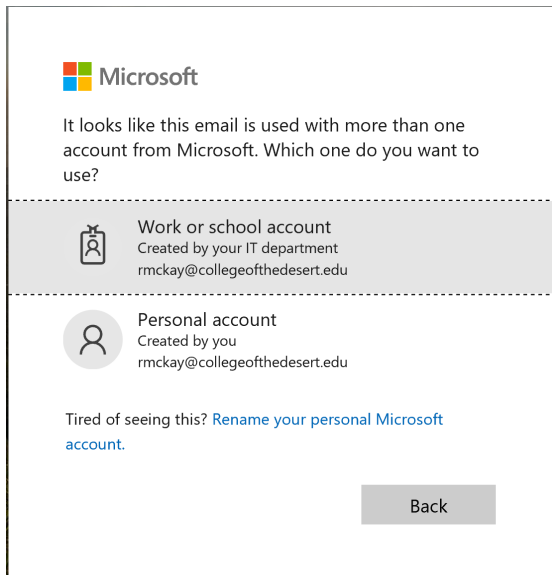
or use a browser to log into Portal.office.com.

2. Enter your College of the Desert email address

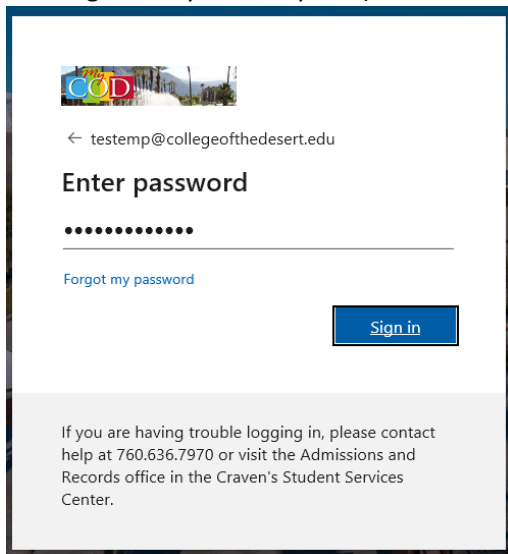


3. If you have more than one eligible account, you may be asked to "Pick an account"





4. Login screen will change to myCOD logo. Enter your College of the Desert network password (the password you use to get into your computer)



5. A screen with the Apps that are available to you will open. Your name will be listed on the top-right corner. The question mark (?) can be clicked at any time for help. You can run any of these apps directly from this page, you will however, need to stay connected to the internet to use them this way.


Office 365 Search Test Employee

Good morning Install Office

Start new Outlook OneDrive Word Excel PowerPoint OneNote SharePoint Teams Class Notebook Sway

Forms All apps

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No recent online Office documents

Share and collaborate with others. To get started, create a new document or drag it here to upload and open.

New

Feedback