



Request to Block Phone Number

Required fields are marked with an *

This form is to be used to request that a specific phone number be blocked from the College of the Desert phone system. Requests are reviewed by the Executive Director of Educational Technology in collaboration with Security and/or Human Resources as appropriate.

Phone Number to Block*:

Reason to Block Number*:

Other Reason:

Requestor Information

Requestor's Name*:

Title*:

Requestor's Signature (type or sign)*:

Date*:

Reviewer Information

Reviewer's Name:

Title:

Action	Approved	Denied	More Information Needed
--------	----------	--------	-------------------------

Reviewer's Signature (type or sign):

Date:

Processing Information

Name of Processor:

Processor's Signature (type or sign):

Date:

Appeals

If you wish to appeal this decision, please contact the Reviewer for further instructions.