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**Subject:** Welcome to the 2024-2029 Educational Master Plan Work Group  
**Date:** Friday, May 19, 2023 9:26:00 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)  
[image004.png](#)  
**Importance:** High

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Good morning and Happy Friday,

I am excited to welcome you to the next step in our College's planning journey, the Educational Master Plan. I am pleased to share that I will continue as a facilitator and organizer for this planning effort as I did with the Strategic Master Planning process. I am happy to work with several of you again on this next step. We thank you for agreeing to participate as an active member of our Educational Master Plan Work Group. We truly appreciate your time, energy, support, and feedback in this crucial part of the planning process.

Our overall timeline for project completion is from now until the end of the Fall 2023 term, with a hopeful adoption of the Educational Master Plan at the December or January Board of Trustees meeting. With that timeline in mind, we'd like to establish our summer meeting schedule as soon as possible. We plan to **meet virtually twice monthly** with our consulting team, WestEd. As we transition into the fall term, we will reevaluate our meeting schedule and modality. **The team is available on Mondays at 11 am.** [Please complete this survey](#) so we can find dates that maximize attendance for these **virtual** summer meetings. The group will start meeting the first week of June.

**Please respond by no later than Wednesday, May 24<sup>th</sup>.**

If you have difficulty accessing the survey, please copy and paste this URL into your browser:

<https://forms.gle/sZBdrGeyVzZo6Vh76>.

Additionally, as we did with the SMP, thanks to our amazing SharePoint guru, [@Michael Harlow](#), we have launched an EMP site to help keep us on task and organized in this process. You may view it [here](#), or copy and paste this URL:

<https://mycodus.sharepoint.com/teams/CODWESTEDEducationalMasterPlan>

Again, thank you for your time and assistance. We look forward to embarking on this journey with you. If you have any questions, please do not hesitate to contact me. Be well.

**Stay healthy, safe, and hopeful,**

**Jessica Enders, Ed.D.**

(she, her, hers, ella)

Director of Education Centers



"My workday may look different than your workday. Please do not feel obligated to respond

outside your normal working hours.”

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