



K14 Education Consortium

Minutes for Friday, November 4, 2022

8:30 a.m. – 10:00 a.m.

Meeting Minutes

Chair: Dr. Christina Tafoya, Interim Executive Vice President (on behalf of Jeff Baker, Vice President of Student Services) College of the Desert.

1. Welcome/Introductions (Membership List)/Call to Order

The Meeting was called to order by Dr. Tafoya at 8:30 a.m.

The membership list was reviewed by attendees and introductions were made.

2. Review of Agenda- The agenda was approved as is.

3. Review of Minutes from 5/6/2022 – The minutes were approved.

4. Group Discussion Items

4.1 EDGE/pLEDGE (Katie Chartier)

4.1.1 COD Workshops & Services

- General COD Presentation (Overview of student services and academic programs including EDGE/pLEDGE, and resources available to COD students)
- COD Application Workshop (New student steps/application process “hands-on” help submitting the COD application. The Summer/Fall 2023 COD Application opened on October 1st)
- Financial Aid Presentation (Overview of Financial Aid process, FA applications, scholarships)
- “Hands-on” Financial Aid Workshop (“hands-on” help submitting FAFSA or California Dream Act)

- EDGE/pLEDGE Presentation (EDGE/pLEDGE program information; pLEDGE application process)
- COD Informational Table (COD resources and swag at any event, lunchtime, etc.)
- Specific student service or academic program presentations
- All workshops can be provided in English and Spanish!

4.1.2 EDGE/pLEDGE 2023 Cohort & High School Visit Days

- 2023 pLEDGE Application will open on March 1st, 2023
 - Free tuition & fees for your 2023 seniors
- High School Visit Days – Spring 2023 - dates TBD!
 - COD Campus Tour
 - Resource Fair
 - My First Schedule Workshop (plan Summer/Fall courses)
 - Lunch

Informational sessions can also be scheduled for undocumented students and also for English language learners. Katie can be contacted to arrange this.

4.2 Dual and Concurrent Enrollment Updates (Dr. Espinoza-Parra)

4.2.1 Transcript Requests

- Have started the process with Brian Thompson and the Registrar, Sonia Gonzalez, Director of Admissions and Records. We have sent to the three school districts and Nova the students that we have been able to identify based on the course sections and student ID #s. It is more difficult with the non C-cap students which requires more research. We are planning to deliver those by early December.
- We are planning to provide the fall 2022 transcripts to everyone by the end of January 2023. Faculty has five business days to submit grades. Our term ends on 12/16.

4.2.2 Spring 2023 Registration Priority Registration starts on November 30, 2022

4.2.3 Dual Enrollment Registration Deadlines

- Friday, January 20, 2023 for full-term
- OR, Five (5) business days before any late-start classes

- Brian asked the group for any feedback about the dates and deadlines for distribution of the transcripts. Ms. Everett mentioned that students are making applications for the CSU and the UC colleges and need to enter their transcripts. Dr. Espinoza-Parra also mentioned that students have access to the COD student portal and can download their unofficial transcripts to include with their applications. This is usually acceptable.
- Lindsey Rue: We need the transcript data by the 25th or 30th of August; that would be the best because they could include it on their dashboard to show that their students took concurrent and dual enrollment courses.
- Dean Phillips mentioned that if anyone is having trouble accessing the unofficial transcripts, they can call the Counseling Office and they can be sent out. Brian Thompson can also help with that too.
- Marie Perotti wanted to acknowledge and thank everyone at COD for the hard work involved in getting the transcripts out; especially one person, Brian Thompson. We had a whole year of not getting the transcripts and wanted to have someone explain what happened. Dr. Espinoza-Parra explained that COD has had some transitions in management as well as a malware attack in the summer.
- Lindsey Rue's question – How to identify the students with concurrent enrollment forms. Is there a better way? The students need to identify their high school sites on the application. At the beginning of each term the schools could give COD a list.

4.3 Dual Enrollment (Brian Thompson)

- Brian reported that he does have some good news; he will now have a full-time secretary to assist with paperwork.

4.3.1 Dual Enrollment Classes by High School. (Attached to the agenda) Let Brian know if he has missed anything. More classes will be added for spring.

4.3.2 Minding the Equity Gap – Brian attended the CCEMC conference which is the CA Coalition dedicated to Dual Enrollment. The focus was whether our programs are accessible and fair and how are

they marketed; especially to the three under represented student populations that have the highest equity gaps: (Black, Hispanic and Native American)

- Article is entitled: Jumpstart: Setting Goals to Drive Equitable Dual Enrollment Participation in California's Community Colleges. (A four-page report that Brian will send out to everyone along with the link.) He is showing this today to get the conversation started.

4.3.3 Registration Process Guide for HS Students – This document is updated each term with clickable links to the schedule, etc. This gives a step-by-step process to be followed.

- Lindsey Rue suggested that COD should add to the guide who sends the email confirmation to the student that they are registered. Currently, the registration confirmation email comes from Florante Roa. COD needs to make that welcome email more identifiable.
- April Rubio – Some of their students need a visual. Does COD have a video of this process? Brian will be updating the video; CCC apply just updated their website, so we will need to incorporate those changes as well.

5. Request for Information

- COD is preparing the Academic 24-25 calendar and we would like you to share your spring calendars.

6. Good of the Order

Juan Jose Moreno announced the following events open to all community members:

- Next week the Black Student Success Center, Foster Youth and the Dreamer Research Center is hosting the undergraduate scholars panel of formerly incarcerated students. This will be a hyflex format.
- Faculty and Staff of Color Caucus is hosting an outreach event at the Palm Springs campus on November 16; from 6 p.m. to 8 p.m.

Lindsey Rue gave a "shout out" to Brian Thompson and his team. We are

increasing our dual enrollment and it takes a team and greatly appreciate all of the work that has been done on the COD side.

Next Meeting:

December 2nd – in-person at the Palm Desert campus.

UndocuAlly Training

7. Adjournment

Meeting was adjourned at 9:40 a.m.