

# ASSOCIATED STUDENTS OF COLLEGE THE DESERT

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## APPOINTMENT APPLICATION 2020-2021



**ASCOD Mission Statement:** *As the peer advocates for the students of College of the Desert, we strive to promote higher education, a sense of community, diversity, student involvement and act as your liaison to the faculty, administration and state, to ensure that the needs of the students both social and educational, are enhanced and met. Our purpose is to serve our fellow students, as well as making their College of the Desert Experience, a memorable one.*

# **ELIGIBILITY & APPOINTMENT PROCEDURES**

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## **What skills are required to be an effective Student Leader?**

Becoming a student leader requires representing student concerns objectively, acting with integrity and performing all duties and responsibilities in an honest and tactful manner. It involves a commitment of time directed toward serving a diverse student population. It means wanting to take an active leadership role which may require making tough decisions.

Effective student leaders:

- Have a global campus view and work on behalf of all students of the Desert Community College District (College of the Desert: Palm Desert Campus, East Valley Campus, Mecca Thermal Campus, West Valley Campus and Desert Hot Springs campus).
- Are able to put their personal needs and interests aside for the common good.
- Have strong ethical and moral values.
- Understand and respect other cultures and diverse experiences.
- Are honest, have integrity and trust others.
- Have an open mind and are able to welcome new ideas.
- Are confident to share ideas.
- Are leaders doing what is right for others without being influenced or intimidated.
- Are able to ask for help when needed.

Before committing to becoming a student leader it is important that you understand the mission of the ASCOD Student Senate. It will be your responsibility to uphold the principles expressed within the Mission Statement found below.

## **Mission Statement:**

As the peer advocates for the students of College of the Desert, we strive to promote higher education, a sense of community, diversity, student involvement and act as your liaison to the faculty, administration and state, to ensure that the needs of the students both social and educational, are enhanced and met. Our purpose is to serve our fellow students, as well as making their College of the Desert Experience, a memorable one.

## **General Information**

- Senate appointments will be made by the ASCOD President in accordance with the ASCOD Constitution and Bylaws.
- Each Officer shall remain in office for the entire term and throughout the following primary term unless action is taken against them for failure to comply with ASCOD Student Senate performance criteria or DCCD eligibility requirements.
- Every Officer is required to serve on one college-wide committee or standing committee each semester.
- Every Officer is required to attend at least one College of the Desert Board of Trustees meeting each semester.
- All Officer must submit Progress Reports for all classes at least two (2) times per semester to the Director of Student Life for review and recommendations. Failure to comply may result in your removal from office.
- Once appointed as an A.S. officer, you are to comply with all rules and regulations set forth by the College. Any violation of the COD Student Code of Conduct either current or pre-existing is grounds for removal from office.

## Requirements Checklist

- I have completed a minimum of one semester at College of the Desert with at least six graded units.
- I am currently enrolled at College of the Desert in at least 6 paid units and a 2.5 cumulative Grade Point Average for Executive Officers and 2.0 for Senators at time of verification.
- I am available every Monday from 2-4 p.m. for ASCOD Student Senate meetings.
- I understand that I am eligible to hold office as long as I maintain a cumulative Grade Point Average of 2.5 for Executive Officers and 2.0 for Senators and be enroll in at least six paid units.
- I have submitted an application to the Office of Student Life to review my eligibility.
- I must meet with the ASCOD President and Advisor, or designee.

**COLLEGE OF THE DESERT**  
**APPLICATION FOR**  
**ASSOCIATED STUDENT SENATE**  
Part 1 of 2

I am interested in being appointed to a position with the Associated Students of College of the Desert. I am aware that I must meet the eligibility requirements before being eligible for office. If appointed I authorize the monitoring of my eligibility. I acknowledge the fact that I can serve the students only if I am academically eligible. (Enrolled in at least six units and maintain a cumulative College of the Desert 2.0 G.P.A. for Senators and a 2.5 G.P.A. for Executive Officers)

Student I.D. # \_\_\_\_\_

ASCOD Position: \_\_\_\_\_

Name: \_\_\_\_\_  
*Last* *First* *Middle*

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone #: (    ) \_\_\_\_\_

COD E-mail: \_\_\_\_\_

Men Shirt Size:    S    M    L    XL    2XL    3XL

Women Shirt Size:    S    M    L    XL    2XL    3XL

Other: \_\_\_\_\_

I am interested in the following ASCOD Standing Committee positions: (You must list at least three committees, in order of preference):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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I am interested in serving on the following College-Wide Committee positions (You must list at least three committees in order of preference):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## **ASCOD STANDING COMMITTEES**

1. Budget and Finance Committee
2. Constitution and Bylaws Committee
3. Elections Committee
4. Equity and Diversity Committee
5. Events Committee
6. Executive Council Committee
7. Governmental Relations Committee
8. Public Relations Committee

## **COLLEGE OPERATIONAL COMMITTEES**

1. Administrative Computing Committee
2. Assessment of Planning & Outcomes
3. Bookstore Advisory Committee
4. Budget Subcommittee
5. Citizens' Bond Oversight Committee
6. College Planning Council
7. Data Evaluation Sub-Committee
8. Enrollment Management Committee
9. Equity Committee
10. Facilities Advisory Committee
11. Facility Master Plan
12. Food Services Advisory Committee
13. Green Council
14. Matriculation/SSSP Advisory Committee
15. Outreach & Training Subcommittee
16. Safety Committee
17. Transfer Advisory Committee
18. Diversity Council

## **ACADEMIC SENATE COMMITTEES**

1. All Faculty Senate
2. Curriculum Committee
3. Educational Policies and Practices Committee
4. Educational Technology & Distance Education Committee
5. Distance Education Sub-Committee
6. Outcomes and Assessment Committee

I understand the duties and responsibilities of the position for which I am applying. If appointed, I agree to uphold the A.S. Constitution and Bylaws, abide by College of the Desert policies and procedures, and execute all obligations, fiscal and judiciary, in an objective and ethical manner.

I agree to abide by the COD Student Code of Conduct, maintain enrollment in at least six graded units per semester and maintain a cumulative College of the Desert grade point average of no less than 2.5 for Executive Officers and 2.0 for Senators and throughout **each semester**. Failure to meet and maintain these requirements will result in me being deemed ineligible **and removed from office by the Director of Student Life or designee**.

I understand that my signature authorizes the release of all of my information pertaining to my student status at College of the Desert. (i.e. academic, financial or disciplinary records) in order to verify my eligibility.

Failure to adhere to these requirements will result in me being ineligible for appointment.

**My signature verifies that I have read, understand and agree to the requirements to serve as an Executive Officer/Senator for the Associated Students at College of the Desert. My signature below also authorizes the checking of my academic records at any time by the Director of Student Life or designee.**

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*Student Signature*

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*Date*

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*Print*

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*Date*

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**Note:**

I also understand that the college has the right to use photographs of me for publicity and advertising purposes:

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*Signature*

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*Date*

**COLLEGE OF THE DESERT**  
**APPLICATION FOR**  
**ASSOCIATED STUDENT SENATE**  
Part 2 of 2

**Please be prepared to answer some question during our interview.**  
**Here are some sample question.**

1. In your opinion, what role does or should Student Government play on a college campus?
2. For the position for which you are applying, describe what you believe to be your primary duties and responsibilities.
3. How will you prepare for your Senate service and the responsibilities related to this commitment?
4. What do you feel are the most important personal qualities needed to be an Executive Officer?
5. What are some important issues/concerns on this campus that can or should be addressed by you and the Senate while holding this position?
6. Describe your leadership experience.
7. What has been your involvement on campus prior to your interest in ASCOD?

**EXECUTIVE COUNCIL PRELIMINARY MEETING**

**(Please note: You must have the ASCOD President signature for your application to be deemed complete).**

The signature below confirms that \_\_\_\_\_ has met with the  
*Student's Name*  
ASCOD President to discuss his/her interest in becoming an Executive Officer/Senator of  
Associated Students of College of the Desert.

A.S. President \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE OF STUDENT LIFE USE ONLY**

Student is eligible to hold an A.S. Office  Yes  No Date: \_\_\_\_\_

Verified by: \_\_\_\_\_ Initials \_\_\_\_\_

Director of Student Life/Designee