

43-500 Monterey Avenue Palm Desert, CA 92260 (760) 862-1317

CLUB REQUISITION

Club Name					
		_	Date:		
MAKE CHECK PAYABLE TO:		Event:			
Name		Date of Event:			
Address		Account Number:			
City, State and Zip		Purchase Order No			
Tax ID Number ((if applicable)	_			
Phone		-			
Quantity		Description		Cost Estimate Unit Cost Total Cost	
Student Representative		Director of Student Life			Date
Club Advisor Signature		Dean of Student Support Programs and Services		Date	