

Associated Students of College of the Desert Inter-Club Council Constitution

Article I: Name

The name of this organization shall be the Associated Students of College of the Desert Inter-Club Council, herein known as the ICC.

Article II: Purpose

The purpose of the ICC shall be :

- A. To recommend the charter of club/organizations for approval by the ASCOD Student Senate, to coordinate all chartered club activities and provide communication among all chartered organizations on campus;
- B. To provide guidance to the various clubs and organizations in planning, executing, and evaluating programs;
- C. To represent chartered organizations on campus issues in the form of recommendations to the Associated Students of College of the Desert Student Senate;
- D. To establish rules and regulations affecting clubs and organizations participation in any Council-sponsored activity;
- E. To organize, fund, and promote joint organizational events for the benefit of College of the Desert students;
- F. To increase the quality of campus social, cultural, and educational life through organizational activities.

Article III: Duties

Section 1: Budget

The ICC shall be responsible for creating a budget for club events from funds designated by the ASCOD Student Senate.

Section 2: Events

The ICC shall be responsible for the organization and production of ASCOD-sponsored club events including, but not limited to the following:

- A. Club Rush
- B. Club Olympics
- C. Holiday Food Drive

Section 3: Community Service

The ICC shall coordinate opportunities for community service related activities during both the Fall and Spring semesters.

Article IV: Membership and Representation

Section 1:

Membership in the ICC is open to all current ASCOD Student Senate members and student chartered clubs and organizations in good standing. Only clubs/organizations in good standing may participate in ICC sponsored events.

Section 2:

Each club/organization shall have a one (1) month grace period at the beginning of each semester to charter or re-charter before voting membership privileges are revoked.

Section 3:

The ASCOD Vice President shall serve as Chair of the ICC and serve as liaison to the ASCOD Student Senate.

Section 4:

Every club/organization shall have one (1) representative at each meeting, with alternates available in the absence of the representative.

Section 5:

Each recognized club/organization shall have one (1) vote in the ICC. No one person can represent more than one (1) club/organization.

Section 6:

Each club shall adhere to the adopted Attendance Policy as indicated below:

The Attendance Policy begins once Club Charter is approved by ASCOD.

- If a student club/organization has two (2) absences at ICC meetings, unless excused by the ICC Chair: Notification shall be sent to the advisor and President of the club/organization.
- If a club/organization has three (3) absences at ICC meetings, unless excused by the ICC Chair: Notification shall be sent to the advisor and President of club/organization, club/organization will be put on notice, the club/organization shall be deemed not in "good standing," and one-half of funding may be lost pending ICC vote

- If club/organization has four (4) absences at ICC meeting unless excused by the ICC Chair: Notification shall be sent to the advisor and President of the club/organization, Club/organization will be subject to review by seated ICC membership. If action is approved, a recommendation will be submitted to the ASCOD Student Senate for possible revocation of club charter, all funding will be lost pending ICC vote, and club/organization can re-apply for club charter the following semester

Note: Absences do not have to be consecutive

If a club/organization is deemed not in good standing, they may petition to the ICC for exception. If ICC does not grant the exception, the club/organization may appeal to the ASCOD Student Senate. The decision of the ASCOD Student Senate will be final.

Article V: Officer and Elections

Section 1:

The officers of the ICC shall be: Chair, Vice-Chair, Secretary, Treasurer and Officer of Programs and Activities.

Section 2:

The ASCOD Vice President shall serve as the Chair of the ICC.

Section 3:

The Vice-Chair, Secretary, Treasurer, and the Officer of Programs and Activities shall be nominated from the ICC membership at the second meeting of the Fall semester and shall be approved by a majority of the ICC members present at the third meeting of the Fall semester and take Office immediately. Each elected position shall serve a term of one (1) academic year. In the event that any officer is unable to continue in office for the second semester, a new officer(s) will be elected at the beginning of the second semester, being nominated at the second meeting and approved by a majority of the ICC members present at the third meeting to take office immediately for the remainder of the academic year.

Section 4:

All ICC officers shall hold a current ASCOD Student Identification Card and shall meet and maintain the following minimum academic standards:

- A. Enrollment in six (6) units or more at College of the Desert.

B. A 2.0 cumulative grade point average.

Section 5:

Each period of service shall be for one (1) academic year unless re-elected.

Section 6:

Recall of officers of the ICC, except for the Chair, may take place through the following recall procedures:

- A. In order for an officer of the ICC to be recalled, with the exception of the Chair, a petition must be submitted, signed by two-thirds (2/3) of the chartered club representatives and submitted to the ICC Secretary;
- B. The ICC Chair shall set a date for the next regularly scheduled meeting to vote on any recall petition;
- C. The ICC Chair shall preside over the recall proceedings;
- D. In the case of a grievance against the ICC Chair, a petition for an Interim Chair may be submitted to the ASCOD Student Senate;
- E. Any officer against whom a recall petition is filed shall have the right to defend him/herself and to face his/her accusers;
- F. Recall from office must be by two-thirds (2/3) vote of the ICC membership and shall take effect immediately.

Article VI: Duties of Officers

Section 1: Chair

The duties of the Chair of the ICC shall include:

- A. The chairing of all Inter-Club Council meetings;
- B. Responsibility for the submission of all agenda items from the members of the Council to the secretary for preparation;
- C. Responsible for the publication of the Club Directory;
- D. The chairing of committees as designated and serving as ex-officio member to all committees.
- E. Representation of the ICC at ASCOD Student Senate meetings;
- F. Responsible for scheduling and reserving all ICC activities.

Section 2: Vice-Chair

The duties of the Vice-Chair shall include:

- A. The acting chair of meetings in the temporary absence of the ICC chair;
- B. The chairing of committees as designated by the ICC Chair;
- C. The tracking of attendance, attached to the agenda at ICC meetings;
- D. The performance of duties related to the ICC function as assigned by the ICC Chair;

- E. Responsible for the planning and coordination of two (2) club rush events;
- F. Meet with Director of Student Life at least once a month;
- G. Must attend at least five (5) ASCOD Student Senate Meetings per term.

Section 3: Secretary

The duties of the Secretary of the ICC shall include:

- A. Responsibilities for tracking attendance by club representatives and should report all absences in writing or orally during their report;
- B. Reporting all correspondence to the ICC at meetings;
- C. The performance of duties related to the ICC function as assigned by the ICC Chair;
- D. Chairing committees as designated;
- E. The acting chair of ICC meetings in the temporary absence of the ICC Chair and Vice-Chair;
- F. Keep minutes of all board meetings;
- G. Keep organized records of all club/organization reports;
- H. Meet with Director of Student Life at least once a month.
- I. Must attend at least five (5) ASCOD Student Senate Meetings per term

Section 4: Treasurer

- A. Responsibility to report to ICC all account balances;
- B. Keep accurate records of all financial issues regarding the ICC;
- C. Record all fund request expenditures and balances from the ICC;
- D. Assist with the creation of fund raising opportunities for clubs/organizations;
- E. Meet with the Director of Student Life at least once per month;
- F. Must attend at least five (5) ASCOD Student Senate Meetings per term

Section 5: Officer of Programs and Activities

- A. Assist with the coordination of weekly club activities;
- B. Coordinate the annual Club Olympics event;
- C. Assist with the coordination of two (2) Club Rush events;
- D. Responsible for the publicity of all ICC events;
- E. Meet with the Director of Student Life at least once per month;
- F. Must attend at least five (5) ASCOD Student Senate Meetings per term.

Article VII: Meetings

Section 1:

The ICC shall meet when necessary to resolve business, with the minimum of two (2) meetings per month.

Section 2:

Meetings shall be conducted in an informal manner, with the chair evoking Robert's Rule of Order.

Section 3:

A quorum shall consist of a simple majority of ICC representatives, an ICC officer and the Director of Student Life/ or designee.

Section 4:

There shall be a roll call taken before each meeting to establish the number of voting members present. All votes taken on items of business shall be by roll call.

Article VIII: Amendments

Section 1:

Proposals for amendments to this constitution must be submitted in writing to the Chair and must bear the signature of a minimum of two-thirds (2/3) of the active club representatives. The Chair shall submit the proposed amendment(s) at the next regular council meeting. Action on proposed amendments shall not take place prior to the second regular meeting following submittal.

Section 2:

Ratification of this constitution and its amendments shall require two-thirds (2/3) affirmative vote of active club representatives.

Section 3:

Amendment proposals, authorized by the ICC, require approval of the ASCOD Student Senate.

Article IX: Policies

Section 1:

The establishment of, or amendment to, policies of the ICC shall result in the compliance of the same procedures used for establishing and amending this constitution.

Article X: Limitations of Powers of the ICC

Section 1:

Any provision of this constitution is null and void if it conflicts with the Associated Students of College of the Desert Constitution or Bylaws.

Section 2:

No part of this constitution shall give the ICC the authority to disenfranchise any recognized club; it is the responsibility of the ICC only to recommend action to the ASCOD Student Senate.

Section 3:

Any proposals to cancel the charter of a previously recognized College of the Desert campus club/organization or the curtailing of privileges of any club/organization shall require approval of the ASCOD Student Senate.